Prospect’s Name: __________________________________________________________

Sport: ___________________________________________________________________

Prospect’s Status: High School  Junior College  Transfer  4-Year College Transfer

Date and Time of Arrival: ____________________________________________________

Date and Time of Departure: ________________________________________________

Student Host(s): ___________________________________________________________

Planned Itinerary

Date: Activity Planned:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
CODE OF PROPER CONDUCT FOR HAMILTON COLLEGE OVERNIGHT VISIT

Hamilton College requires all students, student-athletes and campus visitors to respect the rights of others, obey the law and to refrain from provocative acts or to respond to such provocation. The College expects prospective student-athletes to conduct themselves in a similar manner while visiting Hamilton.

The personal conduct of its student-athletes significantly reflects upon the College and its athletics program. The involvement of prospective student-athletes in incidents contrary to this Code of Conduct may result in a decision by the College to deny admission to a prospective student-athlete.

STUDENT-ATHLETE HOST INSTRUCTIONS:
1. You are an ambassador of the Hamilton College Athletic Department. Your actions should reflect positively on the athletic department, Hamilton College and yourself.

2. As a student-athlete host, please use good judgment to ensure that neither you nor the prospect violates the Student Handbook Policies and neither you nor the prospect puts him or herself in dangerous or uncomfortable situations, particularly with regard to the consumption of drugs or alcohol.

3. Regardless of whether you are 21 years of age or not, as a host for an overnight visit, you will not consume alcohol while hosting a prospect.

4. You will not take the recruit to any off-campus locales during the visit unless approved by your Head Coach.

Your signature below indicates that you have read the Overnight Visit Code of Proper Conduct and the above guidelines and agree to abide by them.

Student-Athlete Host’s Signature_________________________ Date _______

Prospective Student-Athlete’s Signature_________________________ Date_______
**HEAD COACH RESPONSIBILITIES:**

1. As the Head Coach it is your duty to inform the host and prospect of their responsibilities.

2. You are required to make a request to the Athletic Director if you wish to have the recruit brought to any off-campus activity. This will be approved only for special circumstances.

3. The Head Coach will inform the parents of the rules and expectations associated with an overnight visit.

4. The Head Coach will verify that the overnight visit form is completed and that all proper procedures are followed and paperwork completed for the Compliance Office and Campus Security.

**PROSPECTIVE STUDENT-ATHLETE RESPONSIBILITIES:**

1. The prospective student-athlete will refrain from the consumption of alcohol while on the overnight visit (even if 21 years of age). Any prospect under the age of 21 must follow all New York State laws in regards to alcohol consumption.

2. The prospect must stay with their host at all times. The prospect cannot go explore campus or visit friends on campus without their official host.

3. The prospect must spend the night in the room assigned to them for their official visit. They cannot change rooms or overnight plans unless approved by the Head Coach.

4. The prospect will inform the Head Coach if the host puts the prospect in an inappropriate environment or does not supervise the prospect.
**AFFIRMATION OF PROSPECTIVE STUDENT-ATHLETE**
I understand the Hamilton College guidelines regarding overnight visits. I will follow these guidelines.

_______________________________________  ___________________________
Signature                                           Date

**AFFIRMATION OF PARENT/GUARDIAN**
I understand the Hamilton College guidelines regarding overnight visits.

_______________________________________  ___________________________
Signature                                           Date

**AFFIRMATION OF STUDENT-HOST**
I have read the guidelines regarding hosting a prospective student-athlete on an overnight visit. I understand my responsibilities and will follow all guidelines.

_______________________________________  ___________________________
Signature                                           Date

**AFFIRMATION OF HEAD COACH**
I understand my responsibilities as Head Coach and will follow the guidelines accordingly. I agree to report any violation of these guidelines to the Director Of Athletics.

_______________________________________  ___________________________
Signature                                           Date