Springfield College
Athletic Hall of Fame

The Springfield College Athletic Hall of Fame was established by the Class of 1933 in 1972 to honor members of the College community for outstanding achievement on the “playing field” or for service, dedication, and commitment to athletics, sport and related programs. Zero, one, two, three, four, five or six individuals are inducted annually. Their names are engraved on a plaque which will hang permanently in the Physical Education Complex.

I. Candidacy

A candidate in order to qualify should be a degree holder from Springfield College or a member of the Springfield College community, but not an active coach. The individual should display support for the ideals and philosophy of Springfield College. A candidate must be out of college for at least ten years. A nominee stays active for five years. After a five year cycle, a candidate must wait three years before being nominated again. Individuals in any category may be deceased. However, if an individual becomes deceased at least two years must elapse before that individual may be considered for selection. If someone were to pass away while in the selection process, their name will be put on ‘hold’ for two years, then they would resume their five year window.

II. Criteria

A nominated candidate will be ranked in one of these categories:

I. **Athlete/Contributor** – candidates nominated in this category must have displayed extraordinary ability while participating in athletics as well as demonstrating outstanding contributions to the field of athletics.

II. **Coach/Contributor** – candidates nominated in this category must have made outstanding contributions to the field of athletics through coaching, clinics, volunteer work, professional committees and organizations, research, lecturing, etc.

III. **Combination Athlete/Coach/Contributor**

IV. **Athlete/Coach/Contributor** – in a competitive sport not offered at Springfield College on the varsity level

III. Process

1. Coaches & emeriti coaches are asked to submit a list of candidates. Candidates may also be nominated by any member of the Springfield College family. All nominations must be submitted in writing to Associate Director of Athletics. The preferred method is the online nomination form. **The nomination form must be filled out completely.** If additional materials are needed, the nominator will be
contacted. Biographical information or details (articles, clippings, records, resume etc.) on why one is nominating a candidate should be included.

2. No Candidate will be advised of his/her candidacy. All information pertaining to candidates is strictly confidential. Nominations and committee members must follow these guidelines.

3. All nominations received will be researched and validated by the Springfield College Sports Communications office.

4. All nominations will be put through a screening process to confirm statistics and accomplishments as well as to validate the worthiness of Hall of Fame consideration. This screening meeting will include the Director of Athletics or designee, the Director of Sports Communications and a Hall of Fame member. The meeting would place candidates into one of three categories:
   a) Not possessing credentials needed to move ahead in the selection process.
   b) More information is needed about their background.
   c) Possess the credentials to move ahead in the process.

5. At the selection meeting, all committee members should be prepared to vote for their top 15 candidates. Discussion will take place on candidates before each round of voting.
   **Round 1** - Voting members will be asked to vote for their top 15 candidates. Nominees who receive at least three (3) votes will continue.
   **Round 2** - Voting members will vote for their top 10 candidates. Nominees who receive at least four (4) votes will move on.
   **Round 3** - Voting members will vote for their top 6 candidates. Nominees receiving at least five (5) votes will continue.
   **Round 4** - Voting members will vote their top four (4) candidates. Votes will be tabulated and the top 6 candidates will become eligible for the committee to make their selections for entry.
   In the case of a tie for the final position, voting members will discuss each nominee in question. A second vote will take place if the committee feels it is necessary after their deliberations.

   The Associate Director of Athletics or designee will count the committee’s votes. All voting will be kept confidential.

6. A quorum must be present (a minimum of eight out of twelve committee members).

**IV. Committee Composition**
The Athletic Hall of Fame Committee is composed of 13 individuals. Twelve are voting members, each of whom serves a four year term. Individuals will be appointed by the
Director of Athletics. Every four years, 3 members rotate off and are replaced by three new members. An individual may not succeed him/herself without a three year hiatus.

The Springfield College Director of Athletics serves as the 13th voting member of the committee. In addition, the Springfield College Director of Sports Communications will serve as staff to the committee as well as the Associate Director of Athletics who will facilitate the meeting and serve in an advisory capacity to the committee.

It should be noted that no more than seven voting members may be of one gender, and at least four must be current members of the Athletic Hall of Fame.