Prospect’s Name: ___________________________________________ Sport: ___________________________________________

Parent(s)/Guardian(s) Name: ______________________________ Date PSA Started Senior Year: _______________________

Date/Time of Arrival: _____________________________________ Date/Time Departure: ______________________________

Accompanied by: _______________________________________ Lodging: Hotel _____ Dorm _____ Other _____

Method of Travel: Academy Vehicle _____ Personal Vehicle _____ Commercial Bus _____ Other _____

Mileage Reimbursement: ($______X______miles=$_____) Provided to: ______________________________________

Total Cost of Travel: $_____________________________________

Accompanied by Other(s) (including Academy coach/personnel)? Yes _____ No _____

If yes, Name(s):
______________________________________________________ Relationship:
______________________________________________________
______________________________________________________
______________________________________________________
______________________________________________________

Notice to Prospective Student Athlete: By signing and dating this form, you attest to the best of your knowledge that the information listed on this form is accurate as it related to your official visit to Maine Maritime Academy.

Prospective Student-Athlete’s Signature ___________________________________________ Date ________________
### Day One

<table>
<thead>
<tr>
<th>Meals</th>
<th>Location</th>
<th>Number Eating</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
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<tr>
<td>Lunch</td>
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<tr>
<td>Dinner</td>
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</tbody>
</table>

Lodging (Check all that apply): Local Hotel _____ Campus Housing _____ Other _____

Cost of Lodging (please provide receipt to head coach) $___________

Activities and Meetings: 
__________________________________________________________________________________
__________________________________________________________________________________

### Day Two

<table>
<thead>
<tr>
<th>Meals</th>
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<th>Cost</th>
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<tr>
<td>Dinner</td>
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<td></td>
</tr>
</tbody>
</table>

Lodging (Check all that apply): Local Hotel _____ Campus Housing _____ Other _____

Cost of Lodging (please provide receipt to head coach) $___________

Activities and Meetings: 
__________________________________________________________________________________
__________________________________________________________________________________

### Day Three

<table>
<thead>
<tr>
<th>Meals</th>
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<th>Cost</th>
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<td></td>
</tr>
</tbody>
</table>

Lodging (Check all that apply): Local Hotel _____ Campus Housing _____ Other _____

Cost of Lodging (please provide receipt to head coach) $___________

Activities and Meetings: 
__________________________________________________________________________________
__________________________________________________________________________________
Propective Student Athlete (PSA): _________________________________________________________

Visit Schedule - From: _________________________ To: _________________________

Student Host: _________________________________________________________

Your role as a student host is very important in the recruiting process. It is your responsibility to understand and abide by all NCAA and Academy rules that apply to official visits. Please read the following rules before signing and dating the acknowledgement:

**Student Host Instructions**

1. A student-host must be enrolled at MMA and eligible for practice and competition with his or her team.
2. A maximum of $20 for each day of the visit may be provided to cover all actual costs of entertaining yourself, the PSA (and the PSA's parents, legal guardians or spouse), excluding the costs of meals.
3. The funds cannot be used to purchase gifts, souveniers, T-shirts or mementos for yourself, the PSA or the PSA's parents, legal guardians or spouse.
4. You cannot use vehicles provided or arranged by any coach, staff member or booster. Additionally, the PSA cannot borrow or drive a student-athlete's car.
5. You may not transport the PSA or any members of the PSA's party more than 30 miles from campus.
6. The PSA may engage in recreational or workout activities as long as the activity is not designed to test the athletic ability of the prospect. Coaches MAY NOT be present during such activities, nor can they arrange the activities or require you to arrange the activity.

**Student Host Standards of Conduct**

Please read and initial each of the following items:

- [ ] The use of alcohol or illicit drugs during a recruiting visit by a PSA or student host is prohibited. Do not take a PSA to any location where any illegal activity is taking place.
- [ ] The use of sexually illicit materials or videos, attendance at a sexually illicit club, or any arranged sexual interaction during a recruiting visit is prohibited.
- [ ] Involvement in any gambling or gaming activity is strictly forbidden during a recruiting visit. This includes card games and other gambling activity not expressly prohibited by NCAA rules and regulations as they apply to student-athletes.
- [ ] I have read and agree to abide by all instructions and standards as outlined on this page.
- [ ] I have received the sum of __________________ ($20 per day maximum) for entertainment expenses.

I hereby certify, that to the best of my knowledge, that the information I have provided is correct and complete, and that I will comply with all applicable rules while hosting the PSA.

Signature: ___________________________________________________ Date: ___________________
The guidelines below have been reviewed with the PSA and the PSA has been informed of the method for reporting misconduct at the beginning of my visit.

Prospective Student-Athlete’s Signature  Date

Head Coach’s Signature  Date

I, ____________________________, affirm that, with respect to my official visit to Maine Maritime Academy, I have just completed on the following dates, ________________________, I have:

• NOT received transportation to and from campus in excess of my actual round-trip transportation costs on a direct route between my home (or site of my athletics competition or educational institution) and the institution’s campus for an official visit.

• NOT received cash for entertainment purposes during the official visit. NOT received souvenirs (e.g.) T-shirts or other institutional mementos) purchased by a student host or other individuals entertaining me.

• NOT received at reduced or no cost, athletics gear during my official visit.

• NOT received an automobile for use by myself, or my student-host during my official visit.

• NOT had in-person contacts with athletics boosters, alumni, or former student-athletes who are not currently enrolled at the time of the official visit either on or off campus.

• NOT received or been entertained outside 30 miles of the institution’s campus during my official visit. NOT participated in physical work-out or other recreational activities that involve any sport for which I am being recruited while the coach was present.

• NOT received expenses for my return trip home after remaining in the institution’s local after the 48 hour visit expired.

• NOT received hard tickets to the institution’s athletic contest during my visit. NOT received complimentary or reduced-cost admissions form the institution for a NCAA championship or postseason football contest.

• NOT received reimbursement for my travel expenses (automobile mileage, airfare, parking, meals, or lodging) to and from the campus that were excessive in nature.

• NOT had more than five (5) expense paid visits to NCAA member institutions.

Prospective Student-Athlete’s Signature  Date

Head Coach’s Signature  Date
Prospective Student-Athlete (PSA): _______________________________

Visit Schedule From: __________________ To: __________________

_____ PSA has started senior year of high school.

_____ PSA has not made a prior official visit.

_____ Detailed itinerary has been submitted to compliance coordinator prior to visit.

_____ Coach has reviewed the Student Host Instructions & Certification with student host prior to giving the host the $20 per diem host money and the student host has signed and dated form indicating she/he understands the rules.

_____ PSA has signed and dated the top section of the Prospect’s Declaration Form at the beginning of the visit.

_____ PSA’s receipts for necessary expenses have been collected prior to his departure and will be filed with the expense report.

_____ PSA has signed and dated the bottom section of the PSA’s Declaration Form at the conclusion of the visit.

_____ The Student Host has signed and dated the form indicating he followed all rules.

_____ Names are listed of all persons at any meal or entertainment for which receipts are submitted.

_____ It has been explained to the PSA and the PSA’s parents, legal guardians or spouse that Maine Maritime Academy’s purchasing regulations prohibit the Athletic Department from covering the cost of airfare on a visit. It has also been explained that the Academy will only reimburse meal expenses per individual up to: $10 for breakfast; $15 for lunch, and $25 for dinner.