

**NEW ENGLAND COLLEGIATE CONFERENCE  
2010 Guidelines & Championship Procedures  
Cross-Country**

**Sponsoring Schools**

The following schools are eligible to compete in the NECC Cross-Country Championship Meet:

**Men's Teams**

Daniel Webster College  
Elms College  
Lesley University  
Mitchell College  
Newbury College  
Southern Vermont College  
Wheelock College

**Women's Teams**

Bay Path College  
Daniel Webster College  
Elms College  
Lesley University  
Mitchell College  
Newbury College  
Southern Vermont College  
Wheelock College

**Important Dates and Times**

- |    |             |                                  |                 |
|----|-------------|----------------------------------|-----------------|
| 1. | 10/24/10 Su | Pre-Meet Coaches Conference Call | 7:00PM          |
| 2. | 10/30/10 Sa | Championship Meet @ TBA          | 11:00AM/12:00PM |
| 3. | 11/13/10 Sa | NCAA Regional Meet @ TBA         | TBA             |

**Championship Date & Site**

October 30, 2010 at TBA

**Championship Format**

11:00AM-5,000M Women's Race  
12:00PM-8,000M Men's Race

The above are recommended starting times.

The men's and women's races will alternate with the women racing first in the odd years and the men racing first in the even years (2010-2011 is an odd year).

**Meet Committee**

The Conference Office will appoint a Meet Committee to assure the proper conduct of the Cross-Country Championship Meet. The committee will consist of the Host Director of Athletics or designee, a Conference Office representative as well as a representative from a participating school other than the host school.

**Pre-Meet Conference Call**

A mandatory pre-meet conference call will be chaired by the Cross-Country Sports Chair on Sunday, October 24<sup>th</sup>, 2010 at 7:00PM. Participants will include the head coach or designee from each participating school, the meet director, and a representative from the conference office.

Information to be covered will include:

1. Welcome and introductions.
2. Introduce Meet Committee and Meet Director.
3. Indicate time and location of mandatory pre-meet coaches meeting (45 minutes prior to the start of the first race).
4. Review course and related information.
5. Lodging and travel plans.
6. Sports Information.
7. Athletic Training.
8. Cancellation/Rescheduling information.
9. Conference awards and awards ceremony.
10. Time and location of mandatory pre-race coaches meeting.
11. Recommendations to be forwarded to the athletic directors.

### **Host Institution Responsibilities**

The host institution is responsible for securing and marking a 5,000M course for women and an 8,000M course for men and staffing the meet with the personnel needed to ensure the best possible operation of the championship meet. The host school will also:

1. Provide an electronic entry and scoring system for the meet.
2. Provide a preliminary information packet to all eligible schools and the conference office at least one-month prior to the championship meet. The packet should include legible course maps.
3. Ensure that the course is properly marked and staffed with mile timers and marshals.
4. Have the course available for inspection at least one hour prior to the start of the first race.
5. Oversee crowd control (see below).
6. Provide Championship Meet Programs (see below).
7. Provide Sports Information support (see below).
8. Provide Certified Athletic Trainer coverage (see below).
9. Conduct a mandatory coaches meeting to begin 45 minutes prior to the start of the first race. Coaches are responsible to view the course and communicate with their teams prior to or after this meeting.

### **Mandatory Coaches Meeting**

A mandatory coaches meeting will be held 45 minutes prior to the start of the first race. Coaches are reminded to view the course and communicate with their teams prior to or after this meeting.

### **Championship Programs**

A Championship Meet program should be made available and include the following information:

1. Institutional names and logos.
2. Complete rosters to include name, hometown and class of all participants.
3. Previous NECC champions and major award winners.
4. Synopsis of participating teams.
5. NECC Sportsmanship Statement.

### **Gag Rule**

Information about other Conference member's teams may not be shared with teams outside the Conference, but internal information sharing is acceptable. Coaches may not send film, scouting reports or verbal scouts to any non-conference school about a conference member team.

### **Crowd Control**

The responsibility for crowd control rests with the Athletic Director of the host institution. Host institutions must provide adequate security for effective crowd management. The host Meet Director shall be prepared to address the first sign of unsportsmanlike behavior and request cooperation in maintaining proper racing conditions.

### **New England Collegiate Conference Sportsmanship Statement**

The New England Collegiate Conference promotes good sportsmanship by student-athletes, coaches and spectators. We request your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at officials, student-athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site.

### **Fighting**

If a runner is ejected from the meet for fighting, the NECC will add a one-game suspension, in addition to any NCAA sanction.

During a fight, if a runner leaves the team area and is ejected, the Head Coach will be suspended for the following meet.

### **Meet Results**

The host Director of Sports Information is responsible for contacting the following outlets with the official meet results immediately following the meet: Conference Office, SID's of all participating teams, appropriate newspapers as well as local and regional media.

### **Athletic Trainers**

The host school will provide a Certified Athletic Trainer on-site 90 minutes prior to the start of the men's race until 30 minutes after the finish of the women's race. The host school will ensure that an Emergency Action Plan is in place. Athletic training supplies are the responsibility of each participating school. Ice will be provided by the host institution.

### **Protests**

All protests will be handled by the Conference Commissioner in accordance with NCAA Division III and NECC Rules and Regulations.

### **Cancellation/Inclement Weather**

If the Championship Meet is cancelled due to unforeseen circumstances including inclement weather, the decision to reschedule the meet will be made by the Meet Committee.

### **Championship Awards**

The NECC Championship Award will be presented to the first place team. The second place team will receive the Runner-Up Award.

The NECC All-Conference Team will consist of the first ten finishers in the meet. The first five finishers will be named "First Team All-Conference" and the next five finishers will be named "Second Team All-Conference." The first runner to finish the race will be named the "NECC Runner of the Year" and the first rookie to finish will be named the "NECC Rookie of the Year." A Rookie is defined as a student-athlete competing in the sport for the first time.

Coaches will vote for the "NECC Coach of the Year" and "NECC Team Sportsmanship" awards. All head coaches and teams are eligible for these awards. Ties will be broken by a revote.

### **Announcement of Awards**

The Conference Office will release the recipients of all major awards to include the All-Conference teams immediately following the meet.

### **Awards Presentation**

Immediately following the last race, the presentation of awards by a representative of the conference office will take place as follows:

1. All-Conference Teams.
2. Runner-Up Plaque.
3. Championship Plaque.