Internship Announcement

Position: Athletic Communications Intern
Organization: Queens College - Athletics
Spring 2017
Start Date: January 23, 2017
Time Required 18-20 hours/week
Number of Openings: 2

Queens College of the City University of New York is a four-year liberal arts and sciences institution located on an 80-acre campus in Flushing, Queens. The college offers a rigorous education with over 170 undergraduate and graduate programs in the arts and humanities, sciences, and social sciences. We have a diverse community of over 19,000 students, representing 150 nations, and over 600 faculties. The College is ranked among the leading institutions in the nation for the quality of its academic programs and student achievement. Recognized as one of the most affordable public colleges in the country, Queens College offers a first-rate education to talented people of all backgrounds and financial means.

Queens College is the only college in the City University of New York and State University of New York system that participates in highly competitive NCAA Division II athletics and the only CUNY College that provides athletic scholarships. Queens College student-athletes compete on 19 Division II varsity teams; 16 of 19 compete in the East Coast Conference.

ELIGIBILITY: You must be a currently enrolled college student in good academic standing and available for a four-month internship.

ROLE OF THE POSITION: Applicants will help in the maintenance of the official department website and assist in the expansion of the department’s social media platform. The individual will also write original content for athletic publications and websites.

Responsibilities of the Athletic Communications Intern will vary based upon qualifications, but can include the following:

- Writing game recaps and previews, press releases and feature stories for select sports.
- Compiling and posting statistics for select sports.
- Providing in-game statistical work on Stat Crew/updating the Queens College social media platforms for select sports.
- Oversee the live stream.

QUALIFICATIONS: Knowledge of desktop publishing software (InDesign, Photoshop, and Microsoft Office) is preferred but not required.

Business casual attire is required.

To apply submit Cover Letter and Resume to the Assistant Athletic Director/External Relations Kevin Williams (kevin.williams@qc.cuny.edu). Screening will begin immediately.